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BAR & COURT ADMISSIONS

Maryland; District of Columbia; Virginia
U.S. District Courts: District of Maryland; District of Columbia

LEGAL EXPERIENCE

Jackson & Campbell, P.C., Washington, D.C.

Senior Associate Attorney, 2016 – 2018

Defend hospitals and health care professionals in medical malpractice matters before state courts Maryland and the District of Columbia. Attend court hearings and argue motions. Communicate with clients and insurers. Conduct initial client and witness interviews. Identify and vet expert witnesses, work with them to develop defensive themes and prepare reports disclosing their opinions. Compile facts and background information to prepare client reports. Draft complex pleadings, motions, discovery, and legal memoranda. Conduct and defend expert and fact witness depositions. Prepare fact and expert witnesses for depositions. Assist with business development. Prepare case notes for firm website. Regularly among top five billing associates.

Gleason, Flynn, Emig & Fogelman, Chartered, Rockville, MD

Associate Attorney, 2014 - 2016

Assisted lead counsel defending hospitals and health care professionals in medical malpractice matters before state courts Maryland and the District of Columbia. Second chaired trial on behalf of general surgeon, obtaining a defense verdict. Prepared client reports, drafted and responded to discovery, conducted in-depth legal research and initial claim/case investigation, prepared pleadings, motions, appellate briefs, memoranda, and settlement agreements. Conducted expert and fact witness depositions. Was top billing associate in 2015.

United States Department of Veterans' Affairs, Board of Veterans' Appeals, Washington, D.C.

Associate Counsel, 2012 – 2013

Produced high volume and quality administrative appeal veterans' disability claims decisions. Researched and analyzed federal statutes, regulations, and case law, and medical records to assess merits of veterans' claims.

Jordan, Coyne & Savits, L.L.P., Washington, D.C.

Attorney, 2008 – 2012

Practiced civil litigation defense, representing insured individuals/corporations in worker's compensation, personal injury, product liability, premises liability, professional liability, and subrogation matters before state and federal courts in the District of Columbia and Maryland. Tried six cases to judgment, obtaining five defense verdicts. Was top billing associate in 2009 and among top three in 2010 and 2011. Primarily served as lead counsel responsible for all aspects of cases including, hearings, trial, depositions, mediations, settlement negotiations, and appeals. Was primary point of contact to clients and insurers. Planned and formulated litigation, discovery, and settlement strategy. Conducted in-depth legal research, investigated claims/cases, prepared client reports with legal analysis and recommendations. Prepared complex pleadings, motions, appellate briefs, and memoranda. Conducted and defended expert and fact witness depositions. Prepared clients and experts for depositions. Successfully and timely resolved cases with minimal expense to clients. Assisted in business development summarizing legal issues for firm newsletter.

Honorable Ronald D. Schiff, Prince George's County Circuit Court, Upper Marlboro, MD

Law Clerk, 2007 – 2008

Researched and drafted court opinions for civil and criminal cases. Summarized, researched, analyzed, and provided recommendation for rulings on motions and pleadings, primarily dispositive motions. Attended trials, hearings, plea negotiations, pretrial and settlement conferences. Drafted correspondence and communicated with attorneys.

United States Attorney's Office, District of Maryland, Baltimore, MD

Law Clerk, 2007

Worked across all departments, including, Violent Crimes, Major Crimes, Fraud and Corruption. Conducted legal research on criminal matters. Researched and drafted appeals brief to the U.S. Court of Appeals, Motions to Suppress Evidence and Habeas Corpus petitions. Attended agent interviews, strategy sessions, hearings and trials.

Armstrong, Donohue, Ceppos, & Vaughan, Chartered, Rockville, MD

Law Clerk, 2006

Researched and drafted memoranda on substantive and procedural medical malpractice litigation issues. Conducted medical and legal research, prepared pleadings, substantive motions and appeals briefs.

Covington & Burling, Washington, D.C.

Practice Support Assistant, Practice Information Services Department, 2002 – 2004

Collaborated with attorneys for document management and case needs. Prepared case specific budget estimates and support plans for document management and production. Implemented production schedules requiring coordination with staff and vendors. Supervised paralegals and case assistants and performed all duties necessary to meet deadlines. Served as point of contact between attorneys, vendors, IT and other administrative departments.

PROFESSIONAL EXPERIENCE

UCLA Medical Center Department of Nursing, Los Angeles, CA (1994-2002)

Staffing Coordinator, 1997 – 2002

Coordinated staffing for over fifty nursing units at UCLA Medical Center, Santa Monica-UCLA Medical Center, and the UCLA Neuropsychiatric Hospital, placing Registered Nurses, Licensed Vocational Nurses, and Certified Nursing Assistants throughout the hospitals based on daily census and departmental needs. Acted in partnership with the Nursing Supervisor on all decisions related to hospital capacity and daily census. Responsible for making statements to the media regarding high profile patients, performed report functions, timekeeping, record keeping and coordinating monthly staffing schedules. Earned Partners In Excellence Award five years in a row.

Unit Service Coordinator III, 1994 – 2002

Primary point of contact between patients, visitors and hospital staff, including physicians, nurses, and pharmacists. Transcribed physician orders, contacted appropriate personnel/departments, ordered tests and diagnostic procedures. Trained new employees and was recommended for special assignments.

Interim Administrative Specialist, 1999

Served as Acting Administrative Specialist reporting directly to the Director of Nursing to assist with JCAHO accreditation, quality management and staff/patient relations.

EDUCATION

University of Baltimore School of Law, Baltimore, MD

Juris Doctor, May 2007

Honors: Litigation Fellow (2005 & 2006)
National Telecommunications Law Moot Court Team, *Captain*
Teaching Assistant, Legal Analysis, Research & Writing

California State University, Northridge, Northridge, CA

Bachelor of Arts, Political Science, May 2001

Honors: Dean's List